

**WERNERSVILLE MUNICIPAL AUTHORITY
REGULAR MEETING
October 8, 2024**

BOARD MEMBERS PRESENT: Michael Drobeck, Chairman
Edwin Guldin, Vice Chairman
Keegan Worley, Treasurer
Natasha Manbeck, Asst. Secretary/Treasurer

ADVISORS PRESENT: Nicole Plank, Plank♦Frankowski
Nicholas Johnson, Johnson Environmental Engineering
Matthew Walborn, Interim Manager

VISITORS: None

OPENING:

Chairman Drobeck opened the meeting and led the Board in the Pledge to the Flag at 7:00 p.m.

VISITOR RESPORTS: None

EXECUTIVE SESSION:

The Board went into an executive session at 6:35 pm discuss real estate, personnel and legal issues. The Board meeting reconvened at 7:41 pm. A motion was made by Mr. Guldin, seconded by Mr. Worley, and unanimously adopted to approve the employee raises and benefits as recommended by Mr. Walborn in executive session.

MINUTES:

A motion was made by Mr. Worley, seconded by Ms. Manbeck, and unanimously adopted to approve the September 10, 2024, minutes.

TREASURER'S REPORT:

A motion was made by Mr. Guldin, seconded by Mr. Worley, and unanimously adopted, to approve the Treasurer's report, and to pay all invoice presented to the Board.

ENGINEER'S REPORT:

Mr. Nick Johnson presented his Engineer's Report, as follows:

DRBC DOCKET RENEWAL

The DRBC Docket was received.

PHOEBE INTERCEPTOR LINING PROJECT

Mr. Johnson reported WMA was continuing its work with the surveyor for the access easement and that the contractor had provided an updated quote to complete the work, with no increase in price and an extended time to execute. Ms. Plank forwarded the draft Developer's Agreement to the attorney for Phoebe.

WEST RIDGE SUITES. The PSA and escrow fees are still outstanding.

WEST END INTERCEPTOR – PHASE IV

Mr. Johnson reported the lining is complete and WMA is seeing positive impacts from the same. A payment application was submitted by Mr. Rehab. A motion was made by Mr. Guldin, seconded by Ms. Manbeck, and unanimously approved, to release the payment to Mr. Rehab in the amount of \$144,393.52 for the work completed as of October 8, 2024.

2024 INFILTRATION AND INFLOW REDUCTION PLAN

Mr. Johnson reported he is still coordinating with Lower Heidelberg regarding Hickory Farms as well as Jubilee Ministries regarding the perceived I&I concerns and that he is monitoring the progress on the work to eliminate the I&I at those locations and will continue to monitor the same and provide updates to the Board.

Mr. Johnson also reported the CCTV work by Sewer Specialties is almost complete. A payment application was submitted by Sewer Specialties. A motion was made by Ms. Manbeck, seconded by Mr. Worley and unanimously approved to release the payment to Sewer Specialties in the amount of \$97,548.90 for the work completed as of October 8, 2024.

60 WERNER STREET

Mr. Johnson had no update on this matter.

23 EAST PENN AVENUE

Mr. Johnson reported that the highway occupancy permit has been submitted and is under review by PennDOT.

WALTER’S PARK - S. HEIDELBERG

Mr. Johnson and Ms. Plank met with the developer for the developer regarding the developer performing off-site improvements to WMAs facilities in lieu of tapping fees for the development. Mr. Johnson will report back to the Board as he receives more information.

STONE RIDGE DEVELOPMENT.

Mr. Johnson reported the work is complete and the maintenance period has started.

SOLICITOR’S REPORT: None

MANAGER’S REPORT:

FINANCIAL REPORT:

Mr. Walborn reviewed the Income and Expense reports for Water Fund for January through September 2024. The Water Fund made a cash profit (adding back in depreciation) of about \$224,000.00 through September 2024. The Water Fund has a cash balance of approximately \$2,416,600.00 (which includes the \$106,200.00 from the Municipal CD).

Mr. Walborn reviewed the Income and Expense reports for Sewer Fund for January through September 2024. The Sewer Fund made a cash profit (adding back in depreciation) of about

<\$174,000.00> through September 2024. The Sewer Fund has a cash balance of approximately \$327,200.00 (which includes \$212,400.00 from the Municipal CD).

OPERATING REPORT:

FLOW DATA AND BILLINGS: Mr. Johnson had no update on this matter.

LEAD SERVICE LINE INVENTORY: Mr. Walborn reported that GVC is submitting the inventory the week of October 14, 2024. Mr. Walborn reported that WMA will have deadlines for reporting to the residents after the inventory is submitted.

SEWER EDUs: Mr. Walborn reported that as of September 2024, WMA had 603 EDUs of sewer capacity available in the Sewer Treatment Plant.

OFFICE ADMINISTRATION:

Mr. Walborn had no update on the negotiations with Tri-Star to replace the obsolete SCADApack PLCs and Operator Interface Terminals at Well 5, 6, 7 and 8, Tank No. 3, Silver Spring and Western Berks.

Mr. Walborn reported on the costs for the new email addresses and software licenses.

Mr. Walborn received quotes for the inspection for Reservoir #3. He received a quote from Tank Queen for \$900.00 to oversee the inspection and Dixon Engineering for \$4,550.00 to complete the inspection. A motion was made by Mr. Guldin, seconded by Mr. Worley, and unanimously approved, to approve the quotes and have Mr. Walborn engage the contractors to complete the inspection.

BOARD REPORTS: None

ADJOURNMENT:

On motion was by Mr. Worley, seconded by Mr. Guldin, and unanimously adopted, the meeting was adjourned at 8:07 pm.

Respectfully submitted,



Nicole Plank, Esquire, on behalf of
Christopher Yatron, Secretary